FACULTY COUNCIL MEETING SUMMARY  
MPH Conference Room, HPNP 4142  
Friday, June 29, 2018 | 12:00 – 1:00pm

Present: Dr. S. Hanson, Dr. R. Kates, Dr. C. Kreider, Dr. V. Mai, Dr. S. McGorray, Dr. C. Price, Ms. L. Guidi

A. Action items follow up
   a. The diversity survey closes July 13. All faculty and staff are encouraged to participate.

B. Update from the Dean’s Office – Dr. Hanson
   a. Guests in the classroom - The Executive Leadership Committee has agreed that a policy should be made regarding additional guests in the classroom. The UF policy is that only registered students are allowed in classrooms. PHHP has extended this and will allow a maximum of 2 class sessions per semester where an exception can be made. The intention of this policy is to address a student put in a tough situation. The departments will need to create an internal system to manage these instances how they see fit. A template to add language regarding this to all syllabi was proposed and the group discussed options. This will be available as a link on the website. The new policy will go into effect for the fall term. Dr. Hanson will send a college-wide announcement.

   b. The FAR system opens in early July and closes July 31. Faculty must confirm that their CVs are updated when entering their activity information.

   c. There will be a one-time lump sum merit payment at the end of the calendar year. This will not be factored into the base salary as a raise.

   d. Three faculty members received tenure or promotion recently. A question was posed if it was advisable for faculty to go up for tenure early. Although it is possible and portfolios are considered on a case-by-case basis, it is not as ideal to do so as the time frame given is so faculty can present a strong portfolio, i.e., graduation of PhD students. There was also a discussion of the difference in COM and PHHP T&P guidelines.

C. Faculty Council Chair for 2019-2020 – Dr. Mai
   a. The group decided to wait until more parties could participate in the vote and tabled the voting until the next meeting.

D. Open Discussion
   a. Dr. Mai informed members about his wrap-up meeting of his year as faculty council chair with Dean Perri. At the meeting it was agreed that the participation of the dean, or a dean’s office representative, at council meetings is much appreciated and crucial for the ability of council members to stay informed about current developments. In future council meetings, after delivering the Dean’s update and providing an opportunity for questions, the dean might step out for remaining parts of the discussion. The Chair of the Faculty Council should share items deemed of note with Dean Perri after the meeting.