Executive Leadership Committee
Wednesday, August 15, 2018 | 3:00-5:00pm
HPNP Room 4102
Summary

Present: Dr. M. Perri, Dr. L. Altmann, Ms. S. Beebe, Dr. J. Bisesi, Dr. A. Blue, Dr. B. Brumback, Ms. A. Burne, Dr. S. Classen, Dr. L. Cottler, Ms. L. Durant, Dr. D. Fuller, Ms. K. Fleischman, Ms. D. Gagnon, Mr. G. Gowan, Dr. G. Hack, Dr. S. Hanson, Dr. M. Hart, Ms. R. Harty, Ms. M. Hoyt, Dr. A. Mainous, Dr. N. Marlow, Dr. B. McGehee, Dr. M. Moorhouse, Ms. D. Nance, Dr. S. Nittrouer, Ms. J. Pease, Dr. C. Prins, Dr. P. Qiu, Ms. K. Rovansek, Dr. T. Sabo-Attwood, Dr. G. Smith, Ms. L. Toth, Dr. D. Varma, Ms. L. Guidi

1. PhD Program Directors – Dr. Blue provided handouts to the group and led a discussion regarding the PhD programs. The handouts included information on recruitment and admissions as well as diversity and inclusion. The group reviewed the Best Practices and all agreed that annual collection of this information is helpful. Dr. Blue also shared a document with Summer BC enrollment information. There was an increase in summer enrollment from 2017 to 2018. Finally, there was a reminder that student handbooks should be updated to include the revised honor code.

2. International Center Awards – Dr. Moorhouse shared an update from the Financial Aid & Scholarship committee. There are international students in some departments who are eligible for two awards at the University. Dr. Moorhouse sent emails with additional information to those program directors or departments who had eligible students. The deadline for both awards is August 31.

3. Action items follow-up
   a. Development board meeting student attendance – Chairs who have not turned in the name of a student to present at the board meeting should send that information to Ms. Gagnon as soon as possible.
   b. Provost’s new faculty request – Dr. Hanson shared the update that a request for 18 new faculty was submitted. We are awaiting response on PHHP’s allocation.

4. New faculty and staff introductions at State of the College – Dr. Perri asked the Chairs to introduce new faculty and staff at the State of the College meeting, however in the interest of time, introductions should be kept to just names, not additional information.

5. Commencement update – Dr. Perri updated the group that in both the spring and fall, the University-wide combined Doctoral-level commencement ceremony will be held Friday afternoon at the O’Connell Center and the University-wide Bachelor’s and Master’s commencement ceremony will be held at Ben Hill Griffin Stadium on Saturday morning. PHHP will have a combined recognition ceremony with other HSC colleges for Bachelor’s and Master’s students in the fall. PHHP will host a college recognition ceremony in the spring. The group discussed the pros and cons of two possible venues for the spring ceremony, the Performing Arts Center or the O’Connell Center, and specifically addressed size, timing, and limited ticket challenges.
6. Instructional design update – Dr. Hack shared an update about a change in location for the function to add new students to courses within the Compass system. Academic coordinators should take note that this is now located under Student Information System.
   a. Dr. Hack shared that new faculty joining the College are encouraged to join available modules within the PHHP Teaching Excellence program. There is also a first year Faculty Teaching academy available from the University. A session begins in September and Dr. Hack can provide the information to those interested.
7. MPH update – Dr. Prins shared a handout with updated pipeline for admissions information. There are sixty-five students for the calendar year, which includes eleven combined degree students.
8. Faculty council update – Dr. McGehee shared that for 2018-2019, he is faculty council chair and Dr. Rick Kates is vice-chair. The open SLHS seat has been filled by Dr. Sterling Sheffield.
9. Staff council update – Ms. Toth shared that voting for incoming staff council members has opened. They will also be revisiting professional development day and dates will be discussed soon.
10. Development update – Ms. Gagnon shared that Sam Wagner, the new Development Officer, begins on August 22. Nineteen board members are confirmed to attend the board meeting on September 7. There are 116 tickets sold for the reunion tailgate on September 8. There are nine football tickets still available. Eleven out of fourteen outstanding alums are confirmed to attend the reunion and receive their award.
11. IT update – Mr. Gowan shared that IT is available to anyone who needs assistance at the beginning of the semester. They will limit possible interruptions.
12. Media update – Ms. Pease shared an update on PHHP in the media. Dr. Classen and Dr. Luther King were interviewed about SmartDrive in local media. Dr. Mainous was interviewed by the APHA’s publication on his Cardiovascular Disease Risk Study. Dr. Jacob Atem had an opinion piece published in USA Today on his experience as a refugee. Ivanhoe Broadcast News, who specializes in health news stories, was on campus last week. Ivanhoe interviewed Dr. Mainous on his Cardiovascular Disease Risk Study and Dr. Cate Price on the PeCAN program (Perioperative Cognitive and Anesthesia Network).
13. Research update – Dr. Cottler shared that proposals are higher so far for the fiscal year. She also shared that there is a call for research faculty to participate in BHS’s Fall for All on September 12. Departments should contact Dr. Cottler’s office with a designated faculty member who can participate.
14. Business Managers – Ms. Burne provided handouts for each department Chair and Business Manager with their state budget numbers. She explained the breakdown of how the state dollars are allocated and answered questions.
15. Administrative update – Dr. Perri provided an update from the Provost’s Retreat
   a. Dr. Perri discussed the one time merit and market payment with Drs. Nelson and Glover. They confirmed that PHHP should follow suit with the four percent average.
   b. The University Capital Campaign was discussed. Based on the progress that has been made to date, the Foundation would like to encourage larger donors to support “Moonshot” projects, which would have a measurable impact on important problems. Dr. Perri worked with other HSC Deans on ideas for the campaign.
   c. Academic Planning – Dr. Perri shared that academic analytics will be expanded by the University and shared across colleges so Deans will be able to compare productivity.
   d. UF Board of Trustee members are encouraging a focus on “New foundational skills for the digital economy.” Students will focus on digital skills that are needed in the job market. UF Online will focus on employers’ needs for workforce retraining.
   e. Antonio Farias, the University’s first Chief Diversity Officer, shared his plan to go beyond just educating on cultural diversity and focus more on action.