Executive Leadership Committee  
Wednesday, November 7, 2018 | 3:00-4:30pm  
HPNP Room 4102  
Summary

Present: Dr. M. Perri, Ms. S. Beers, Dr. A. Blue, Dr. S. Classen, Dr. L. Cottler, Dr. S. Hanson, Dr. K. Logan (on behalf of Dr. S. Nittrouer), Dr. A. Mainous, Ms. R. Martinez, Dr. T. Maurelli (on behalf of Dr. T. Sabo-Attwood), Dr. W. McGehee, Dr. S. McGorray (on behalf of Dr. P. Qiu), Dr. G. Smith, Dr. K. Vandenborne, Mr. S. Wagner, Ms. L. Guidi

1. Introduction of Ms. Roselena Martinez – Ms. Stacy Beers introduced Ms. Martinez who is the new Assistant Director of Graduate Education and Health College Marketing. Ms. Martinez will assist with marketing efforts for PHHP and will be a resource for the departments. She is hoping for input from the group on current needs and would like to meet with each of the chairs to better assess those needs. She will also be assisting in the recruitment of a marketing professional who will focus on PHHP.

2. Fall 2019 Board Meeting and Alumni Reunion dates – Mr. Sam Wagner shared options for the Board Meeting and Alumni Reunion in 2019. The group decided on October 4-5, 2019.

3. Action items follow-up
   a. Leadership Retreat follow up – Dr. Hanson provided a handout from information created at the retreat. The handout summarized ideas generated from both the small group breakouts and the large group conversations. The initial focus of this strategic planning is to determine what skills students will need to be marketable in the future. The skills were organized into six global categories that will serve as students’ competencies. Drs. Hanson and Hack will further define the global competencies item list within each category. Dr. Hanson will then send this list to the faculty for feedback. Finally, Dr. Hanson will work with the Program Directors to identify what items currently exist in each curriculum, what items will need to be added, and which competencies will apply for each program.

4. Research update – Dr. Cottler
   a. Dr. Cottler reminded the group that the Opportunity Seed Fund deadlines have been sent out. This call is for new opportunities only and is a chance for labs to work together for the first time. Existing partnerships are not eligible. She also shared with the group that the first PHHP Research Happy Hour is at First Magnitude on Thursday, November 8 from 5-6pm. Finally, she shared a handout with information on recent threats to information and security. Questions should be referred to Stephanie Gray.
5. Administrative update – Dr. Perri
   a. There was an announcement that the Graduate School will not require that GRE scores be submitted for master’s admissions. Colleges can require the testing criteria they choose.
   b. The new Moonshot due date is December 4 for the Health Science Center.
   c. Based on a report from earlier in the year that focused on equity and disparities in Alachua County, there is interest from the HSC Deans for an HSC initiative focused on East Gainesville. This would have the potential to grow and include colleges outside of the HSC. **AP:** Ms. Guidi will send the report to the group.
   d. With recent changes to legislature, departments will need to ensure that dollars allocated for specific purposes are being used for those purposes. If departments are contacted about reserves, they should share that information with the Dean’s Office.
   e. Dr. David Nelson will be reviewing the policy on sub-awards and cost shares.

6. Announcements – All
   a. Dr. Hanson reminded the group that the Faculty Staff Holiday Lunch will be held on Friday, December 7 at the Reitz Union. Departments agreed previously that their offices would close so faculty and staff could attend lunch. Service awards will be given and the Employee of the Year will be recognized. Dr. Hanson also reminded the group that the HSC Recognition Ceremony is Friday, December 14. The platform party will consist of Nursing, Pharmacy, and PHHP Deans, Associate Deans, and Chairs who have graduates. Finally, Dr. Hanson shared a policy that international students can take only a single three-credit course 100% online per semester, if they are living in the United States. The International Center will be monitoring this closely.
   b. Dr. Classen reminded the group that Dr. Carissa Slotterback will be visiting on December 6. The topic will be on engaging in multidisciplinary collaborative research. A seminar, small group discussions, presentations, and a conversation circle will follow lunch. Dr. Classen also shared that Dr. Jessica Kramer has been hired for a Teacher-Scholar position and tenure upon hire has been approved. She joins UF fully funded.
   c. Dr. Logan shared that faculty and students from SLHS are traveling to Boston for an American Speech-Language-Hearing Association (ASHA) annual meeting.
   d. Ms. Guidi shared that the Spring PHHP Faculty-Staff meeting date has been set for Friday, March 29, 2019.
   e. Dr. Perri shared that Dr. William Foege will accept an honorary PhD in spring 2019. This will be bestowed at the spring PhD commencement ceremony.