SUMMARY
FACULTY COUNCIL
MPH Conference Room, HPNP 4142
Friday, October 26, 2018 | 12:00 – 1:00pm

Present: Dr. M. Perri, Ms. A. Burne, Dr. R. Kates, Dr. J. Lednicky, Dr. V. Mai, Dr. W. McGehee, Dr. S. McGorray, Dr. C. Price, Dr. O. Shechtman, Dr. S. Sheffield, Ms. L. Guidi

1. Dean’s Office Update – Dr. Perri
   a. Dean Perri shared a follow up from the leadership retreat. He thanked those that were able to attend the retreat and share insights. There were many ideas generated from the discussions. Drs. Perri, Hanson, and Frank are discussing the ideas and beginning to categorize the responses into action plans. He provided a preliminary handout that includes many of the ideas. These ideas will have meaningful effects and long term implications for the College.

2. Action Items Follow Up
   a. FAR and TAR Process – Ms. Burne
      i. Ms. Burne gave background and history on the TAR process and procedures. The college-wide system was modified to include information that departments would need to process travel. The Dean’s Office must ensure that protocols are followed for the TEAMASSIST coverage and that time is reported accurately. The TEAMASSIST component is integral in case of emergency while traveling and flows from the University system. **AP:** The Faculty Council representatives will return to their departments and discuss the departmental needs with the system for travel with their Chairs and Business Managers. Ms. Burne will compile what information is needed for the College.

   b. PHHP Family Picnic – Dr. Mai
      i. The Family Picnic is limited to full time faculty and staff whose primary appointment is in PHHP. A reminder was given for attendees to bring their Gator 1 IDs for entrance and that no pets are allowed.