Executive Leadership Committee  
Wednesday, January 16, 2019 | 3:00-4:30pm  
HPNP Room 4102  

Summary  

1. Development update – Mr. Wagner shared an update on the current state of the campaign and end of year figures. For FY19, fundraising stands at $2.9M. Mr. Wagner also shared that February 26 will be Stand Up & Holler Giving Day.  
2. Alumnus of the Year and Outstanding Alumni for Fall 2019 – Mr. Wagner provided a handout of previous Outstanding Alumni recipients. An Alumnus of the Year will be voted on from this list by the Deans and Chairs. AP: Ms. Guidi will send a survey out for votes. Mr. Wagner also reminded the chairs that departmental Young and Senior Outstanding Alumni names, who will be honored at the Fall Reunion event, are due soon.  
3. Media update – Ms. Pease elaborated that Stand Up & Holler Giving Day would have a social media focus. She also shared that UF Online reached No. 5 in the 2019 U.S. News & World Report list. She then shared updates on PHHP in the media. There was a news release on a study by Dr. Mainous on cardiovascular disease risk in sedentary normal weight adults. Drs. John Lednicky and Glenn Morris had a paper published on the discovery of the Madariaga Virus in Haiti. A study was recently released by Dr. Stephen Huo on lung cancer screening complications and costs.  
4. IT update – Mr. Gowan shared an update on file services. IT is currently working on backup storage for archival data and updates to file storage drives. AP: Mr. Gowan asked for volunteers who can assist with file organization.  
5. Staff council update – Mr. Jackson shared that the PHHP Staff Retreat is Tuesday, March 5. The intent of the retreat is professional development and staff connections.  
6. Action items follow-up  
   a. Leadership Retreat follow up – Dr. Hanson shared that results of the faculty survey on skills associated with student core competencies is forthcoming. AP: She will present a report at the next ELC meeting.  
   b. Green Dot Program – Dr. Hanson reminded the group that this is a nationally recognized program dealing with violence on college campuses. She followed up with the request for volunteers to participate in this comprehensive training program which will take place during Spring Break, March 5-8.  
   c. Spring Recognition Ceremony speaker – Dr. Perri followed up on a suggestion for keynote speaker at the ceremony on Sunday, May 5. AP: Dr. Perri will reach out and invite the individual to speak. There was also a discussion on the Alumnus of the Year and their option to speak at the ceremony.
7. UFRF Professorship – Dr. Perri shared the eligibility requirements to qualify for the award and asked that materials be sent to him by Friday, March 1. **AP:** Ms. Guidi will send the information and nomination materials to the chairs.

8. Teacher-Scholar and Lecturer positions: status of hirings – The chairs will be asked to give a status of hirings during upcoming ELC meetings until all Provost Initiative positions have been filled. These positions must be filled by June 30. Dr. Perri reminded the chairs that the provost positions must present an increase in faculty during the first and second initiative. The positions cannot replace faculty who have left the College during this time period.

9. Diversity Week – Dr. Blue gave an overview of the week’s events, which includes a faculty and staff social, a student day, a Q&A panel, a poster presentation, and a keynote speaker. The theme for the week is Diversity Sparks Innovation. The keynote speaker, Mr. Antonio Farias, will speak on Thursday, January 31, from 4-5pm in the HPNP Auditorium.

10. Blended Learning Taskforce update – Dr. Hanson reminded the group that the previous focus of the taskforce was shifting to the blended model, followed by a focus on a teaching excellence module. The next step will be to address activities programmatically and to create a systematic approach to improve teaching. In addition to assisting with the design of a course, Dr. Hack will be revamping standards of excellence to measure teaching.

11. Instructional design update – Dr. Hack shared that the Canvas system automatically creates a shell for each course number. If there are multiple sections, academic folks should contact Dr. Hack’s team to combine shells. He also shared that sub-account managers can be assigned to manage all shells for a department. Finally, he asked for feedback on the new proctoring system, Honorlock.

12. MPH update – Dr. Prins submitted the CEPH compliance report on January 9 and should receive feedback in March. She also shared that Public Health Day is Friday, April 5.

13. Faculty council update – Dr. McGehee thanked Ms. Burne for the work on the Faculty Incentive Plan.

14. Outstanding TARs – Ms. Burne shared a report for each department with outstanding TARs, which had not been approved. The group was reminded that those traveling without approval are liable for injuries and are subject to non-reimbursement of expenses.

15. Research update – Dr. Cottler shared that IACUC will be doing reviews of departments using animals for research who are not working with Animal Care Services. Departments will be responsible for any changes that are needed. She also shared that PHHP Research Day is Thursday, April 4 from 4-7pm at the Phillips Center. Abstracts for Research Day are due by February 8. She also shared that Grant Workshops are ongoing and that faculty should be encouraged to attend. The research committee is now holding a Research Coffee Hour, which will lead into a grants workshop, the first Thursday of the month. Dr. Cottler also shared that she will be meeting with each Chair soon to explore options for research funding. Ms. Zoe Martusewicz is the new grants assistant. Four faculty members were selected for the Opportunity Fund and they are working on proposals. Finally, she shared a handout with updated research figures. **AP:** Dr. Cottler will share an update on the Community Partnership School, Howard Bishop Middle School, at the next meeting.

16. Announcements – Dr. Hanson shared a proposed form that chairs would use to apply for PhD Student Matching Funding from the Dean’s Office. Each chair would submit a request for a specific number of students. The form would be a writable pdf that would be collected by Ms. Guidi on behalf of Dean Perri. **AP:** The group should review the form and let Dr. Hanson know if there is any feedback. Dr. Blue shared a flyer on the International Mentoring Association Conference taking place March 11-12. One faculty member per department may attend, sponsored by the Dean’s Office. Dr. Classen reminded the group that the Sandra Edwards Colloquium will take place on Saturday, January 26.