SUMMARY
FACULTY COUNCIL
MPH Conference Room, HPNP 4142
Friday, March 22, 2019 | 12:00 – 1:00pm

Present: Ms. A. Burne, Dr. F. Kates, Dr. C. Kreider, Dr. J. Lednicky, Dr. W. McGehee, Dr. S. McGorray, Dr. C. Price, Dr. S. Sheffield

1. Dean’s Office update – Ms. Andrea Burne shared the following updates from the Dean’s Office:
   a. Development update – PHHP’s capital campaign stands at $18.9M of the $20M goal.
   b. IT update – The IT office will soon send out information to faculty and staff regarding awareness of computer hacking and additional information on two-factor authentication. IT also recommends email addresses be checked on https://haveibeenpwned.com for potential breaches.
   c. Staff council update – The recent staff retreat was well attended and well received.
   d. Faculty 500 hires – Teacher-scholar and lecturer positions have either been recruited or are in process of recruitment. The positions are on track to be filled before the June 30 deadline.
   e. Recognition Ceremony – The PHHP Recognition Ceremony will take place on Sunday, May 5 at 9:00am at the Stephen C. O’Connell Center.
   f. TAR approvals – Outside disclosure and international travel approval time lines should be adhered to and TARS must be approved prior to travel. This approval will take place at the department level.
   g. MPH Update – PHHP’s CEPH accreditation is approved through February 2021.

2. Action items follow up
   a. Faculty Senate nominations – Dr. McGehee shared that three nominations were submitted: Dr. Lisa King (CHP), Dr. Liz Wood (EGH), and Dr. William McGehee (PT).

3. College level committees – Dr. McGehee provided handouts with committee membership and information for departments on which committees they will need to find replacements. Faculty Council members should ensure their department chairs are aware of upcoming vacancies.

4. TA allocation/distribution – Dr. McGehee led a discussion on observations of: 1) changes in allocation of teaching assistants over the past few years and; 2) use of TA’s in undergraduate courses containing labs. The group discussed experiences from other institutions in the use of student assistantships as a recruitment tool for out of state students. AP: Dr. McGehee will invite Dr. Hanson to the April Faculty Council meeting to provide an overview of the college’s TA’s used in the undergraduate program.

5. Open discussion – AP: At the next meeting, the group will discuss feedback from new faculty on their college and department level faculty orientation.